

## DE Employee Request for Consent to Sell

RECEIVED

AUG 09 2018

DEPARTMENT OF  
EDUCATION

Date of Request August 6, 2018  
 Employee Name Brenda Windmuller  
 Job Title at DE Education Program Consultant  
 Division, Bureau at DE Bureau of Nutrition & Health Services

Immediate Supervisor at DE Ann Feilmann  
 Proposed outside employer Belknap Township, Pottawattamie County Iowa  
 Dates of Proposed Service January 1, 2019 - December 31, 2022

Proposed services to sell to outside employer

Elected office of Belknap Township Clerk

Functions of the job include: maintaining records and mark burial plots for the Belknap Township Cemetery; and maintaining financial records for the township, (e.g., if teaching classes, which classes, graduate or undergraduate level) and complete annual reports for the county.

How Will Selling This Service Not Conflict With Your DE Duties?

My position at the DE is working with schools and other entities who utilize the National School Lunch Program to ensure their compliance with program regulations. There is no overlap with the people or content of the two jobs. The work with the township is minimal and only requires 10-15 hours per year to complete. This work is done in the evenings or weekends.

X I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Brenda Windmuller  
 Signature of Employee

Return to the Department's legal counsel in the Office of the Director



# STATE OF IOWA

KIM REYNOLDS, GOVERNOR  
ADAM GREGG, LT. GOVERNOR

DEPARTMENT OF EDUCATION  
RYAN M. WISE, DIRECTOR

## Response to DE Employee Request for Consent to Sell

**Employee Name and Job Title:** Brenda Windmuller, Education Program Consultant

**Division, Bureau:** Nutrition and Health Services

**Date of Request:** 8.6.18

**Date of Agency Determination:** 8.14.18

**Determination<sup>1</sup>:** Consent granted without condition

### Summary of Request and Rationale for Determination:

Brenda Windmuller seeks permission to run for elected office of the Belknap Township Clerk for Pottawattamie County, Iowa. This work would occur outside of her working hours with the DE. Functions of the job can be performed off work time.

The Iowa Department of Education does not have oversight over the position that Ms. Wind Muller is seeking.

Therefore, the service of serving as a Belnap Township Clerk will not cause Brenda Windmuller to advocate on behalf of any entity, does not benefit or prejudice any regulated person or entity, and does not result in a conflict of interest per section 68B.2A.

---

<sup>1</sup> If the determination is a denial or a conditional consent, the employee may file an appeal with the Iowa Ethics and Campaign Disclosure Board pursuant to rule 351—IAC 6.11(6).